

MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF RUIDOSO DOWNS
APRIL 9, 2003

The Council of the City of Ruidoso Downs met in regular session on April 9, 2003. Mayor Miller called the meeting to order at 5:30 p.m. and asked Cyndi Miller to lead the Pledge of Allegiance. Mayor Miller asked for a moment of silence for our Armed Forces. Upon roll call, the following were present:

Councilor Miller Councilor Garrett
Councilor Olivo Councilor Morales

Administrator Waters informed Mayor Miller there was a quorum.

Also present were:

Dan Bryant, City Attorney
John Waters, City Administrator
Carol Virden, City Clerk/Treasurer
Tom Armstrong, CE/BI
Ken Mosley, Public Works Director
Robert Logan, Chief of Police

APPROVAL OF AGENDA

Motion was made by Councilor Olivo and seconded by Councilor Garrett to approve the Agenda. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

APPROVAL OF CONSENT AGENDA

Councilor Morales made a motion to approve the Consent Agenda with New Business Item F. Consider awarding Bid No. 03-008 Belly Dump Trailer and Item G. Consider awarding Bid No. 03-012 Central Air Conditioning System pulled for discussion. Seconded by Councilor Garrett. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

MINUTES

Motion was made by Councilor Morales and seconded by Councilor Garrett to approve the Minutes of the Regular Meeting of March 26, 2003. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Motion was made by Councilor Morales and seconded by Councilor Garrett to approve the Minutes of the Special Meeting of March 28, 2003. Roll call being:

Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

MONTHLY REPORTS

Motion was made by Councilor Morales and seconded by Councilor Garrett to approve the following reports:

Fire Report	Animal Control Report	Maintenance Report
Court Report	Code Enforcement Report	Public Works Report
Police Report	Planning & Zoning Report	

Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

ACCOUNTS PAYABLE

Motion was made by Councilor Morales and seconded by Councilor Garrett to approve the Accounts Payables. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

UNFINISHED BUSINESS

Mayor Miller stated next on the agenda unfinished business, three top priorities, Steven Speights, Manager of Wal-Mart grants. Administrator Waters said in talking with the Mayor and looking at our last year's CDBG public hearings based on things we needed as well as what the Mayor thought we needed, water conservation is probably the top priority. Sewer and hooking people up to sewer, the issue of the wastewater treatment plant and trying to clean the river up is the second and the third would be cleaning up and beautifying the city. Councilor Garrett said I would like to see a grant for a kid's after school program. I think Wal-Mart would consider that in Ruidoso Downs. The library asked us for money but I really feel our kids can't really get there; they don't have the transportation to get there. Can we table this until the next meeting? Councilor Olivo said they wanted a skateboard park. Councilor Garrett made a motion to table it. Councilor Olivo seconded. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

NEW BUSINESS

Mayor Miller stated first under new business is recognition of achievement for our Chief, Robert Logan. It reads A Letter of Accommodation to Robert Logan, Chief of the Ruidoso Downs Police Department. It gives me great pleasure to congratulate you on your selection and your successful completion of the Federal Bureau of Investigation Executive of Law Enforcement training course held in Quantico, Virginia. Your hard work and dedication in law enforcement is greatly appreciated by the City Council, the Citizens of Ruidoso Downs and me. This achievement will no doubt prove to be of great benefit to the Ruidoso Downs Police Department. Signed this day by me.

Mayor Miller stated we certainly appreciate your efforts. Chief Logan said I would like to thank the Mayor, City Council, members of the Ruidoso Downs city government and the citizens for sponsoring me and allowing me to attend this training. It was very worthwhile. It was ten week long and it was pretty tough. I learned a lot and I hope to put a lot of what I learned to use to better our community. Thank you very much.

Mayor Miller stated next on the agenda, consideration of request for establishment for Reserve Police Officer Program. I think this is a very good program and asked Chief Logan to comment. Chief Logan said I requested permission from yourself and the Council about the possibility of establishing a volunteer reserve police program. This program would take citizen volunteers, train them, equip them and place them with police officers so that they can, number one, assist the police officers but more importantly understand what exactly a police officer is doing out there. They will come to a greater understanding through a training program which we will establish within the department. They will also be eligible to attend other training with our officers in any other training that becomes available throughout the state. I think it will be a great asset. I have seen these programs in departments that I have worked in before, especially for a smaller department, they are a great asset. I will answer any questions.

Councilor Miller asked if there is any liability. Chief Logan said there are certain liabilities with any program we establish. I have been working with Mr. Waters looking into different liability issues. Those liabilities will be addressed through our training program. We have a copy of Dona Ana County's reserve officer training program. I believe, with it, we can adopt a good training program here that will help to reduce our liability.

Councilor Garrett said my concern was they would be out alone. Chief Logan said they would not be out alone. They will be accompanied by a certified commissioned officer. The only time I could foresee that we may consider them being on their own is if our jail becomes overcrowded and we simply need someone to transport from here to Carrizozo. As long as I have been here, we have not had an overcrowding problem with our jail.

Council Miller said they would be able to assist with traffic. Chief Logan said absolutely.

Council Morales asked are you going to limit it to five to ten or are you going to have more than that if you get more interest. Chief Logan said five to ten is our goal right now but that can be changed depending on the interest.

Motion was made by Councilor Garrett and seconded by Councilor Morales to approve request for establishing a Reserve Police Officer Program. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller stated next on the agenda, consider appointment to Planning and Zoning Commission to fill vacancy. I would like to submit the name of Ron Ritter. He was here when we initiated it and we could use his expertise. He has been in real estate for many years and is an appraiser. He was gone for a short time to establish a business.

Motion was made by Councilor Morales and seconded by Councilor Garrett to approve the appointment of Ron Ritter to fill vacancy of Wayne Faircloth on the Planning and Zoning Commission. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller said we are considering expanding the number to seven. Councilor Morales said she had talked to Ron Ritter about that briefly. There is some good and bad about it but it is a subject for discussion. Administrator Waters said if we want to put this on for discussion, this would require a change in the Planning and Zoning Ordinance which we would have to publish and have a public hearing.

Mayor Miller stated next on the agenda, consider appointment to Parks and Rec Committee to fill vacancy. I would like to submit the name of Leonard Sanchez. He shows a great interest in it and has attended meetings. I think he would do an excellent job.

Motion was made by Councilor Morales and seconded by Councilor Olivo to approve the appointment of Leonard Sanchez to fill vacancy left by Paul Van Gulick on the Parks and Rec Committee. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller stated next on the agenda, consider appointment to Lodgers' Tax Committee to fill vacancy. I would like to submit the name of Beth Miller. She is an upstanding, concerned citizen and I recommend her. Council Morales asked who resigned from the committee and Mayor Miller responded Ron Smith.

Motion was made by Councilor Miller and seconded by Councilor Garrett to approve the appointment of Beth Miller to fill vacancy left by Ron Smith on the Lodgers' Tax Committee. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller stated next on the agenda, consider awarding Bid No. 03-008 Belly Dump Trailer. Public Works Director Mosley said we opened bids yesterday on the belly dump trailer. The reason we need this is to make hauls from out of town to bring in base course, salt and other items. We went over the bid specs early and the guys that will be using the equipment are thrilled with what we have received. Mayor Miller said it saves our little dump truck for local business. Councilor Garrett asked how many dump truck loads it will hold compared to what we have now. Mr. Mosley said about 2-1/2 loads. Administrator Waters said note that we

had \$30,000 budgeted for this. It actually is coming in about \$5,000 under bid so that will save us some money. Councilor Morales asked the low bidder did not meet all specifications. Mr. Mosley said we had qualifications just for the base bid and they did not meet all of the qualifications.

Motion was made by Councilor Garrett and seconded by Councilor Olivo to award Bid No. 03-008 to Utility Trailer Interstate for \$25,768. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller stated next on the agenda, consider awarding Bid No. 03-012 Central Air Conditioning System for the Senior Citizen's Center.

Motion was made by Councilor Morales and seconded by Councilor Miller to award Bid No. 03-012 to A&K Mechanical for the central air conditioning system for the Senior Citizen's Center and note that it was a budgeted item and it is stated that it is under budgeted amount. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller stated next on the agenda, consider approval of personnel recommendations of Police Officer positions. Chief Logan said I would like to introduce two candidates for the positions of Police Officer. They are James Minter and Paul Raines. Jim has about two years experience as a Texas police officer and about two years as an Army military policemen. He is Texas certified and is eligible for the three weeks certification by waiver course.

Paul Raines has about four years experience with the Roswell Police Department and Chaves County Sheriff's Department. He has two years experience as a police dog handler and is currently New Mexico certified. We are currently finishing up the background investigations on these two individuals but everything looks very good so far. I would like to recommend these two individuals for appointment as police officers.

Motion was made by Councilor Garrett and seconded by Councilor Miller to approve the hiring of James Minter and Paul Raines as Police Officers. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller congratulated both men and said I am looking forward to working with you.

Councilor Morales asked Chief Logan if we had enough vehicles. Chief Logan said we have enough. We are currently going out to bid for one for this current fiscal year. Councilor Morales said I feel strongly that our police and emergency personnel should have adequate vehicles. Is there a possibility of leasing? Chief Logan said we can look into it.

Mayor Miller stated next on the agenda, consider approval of personnel recommendations for dispatcher positions. Chief Logan said I would like to introduce John Sims and Martina Mahoney. Mr. Sims is currently a member of the Noon's Lions Club. He has thirteen years experience as a dispatcher of the Orange County Sheriff's Department in Santa Ana, California. He has three year's as a deputy with the Mono County Sheriff's Department in Bishop, California and four years as an officer with Baldwin Park, California. Tina comes to us with eleven years experience as a dispatcher with the Orange County Sheriff's Department in Santa Ana, California. They are both very experienced and both have worked as supervisor dispatchers. I think they will make a wonderful addition to our department and to our community. I recommend these two for employment.

Mayor Miller asked if Cyndi Miller had anything to add. Ms. Miller said no, sir; these two have been through the background checks and everything is looking really good and we would like to have them on board.

Motion was made by Councilor Morales and seconded by Councilor Miller to approve the hiring of John Sims and Martina Mahoney as CDO/Dispatchers. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller said congratulations and we look forward to working with you.

Mayor Miller stated next on the agenda, consider approving Resolution 2003-06 Supporting United States Armed Forces. Councilor Morales asked Administrator Waters to read the resolution as follows:

RESOLUTION NO. 2003-06

A RESOLUTION SUPPORTING THE MEN AND WOMEN OF THE UNITED STATES ARMED FORCES DURING THIS TIME OF CONFLICT.

WHEREAS, the men and women of the United States Armed Forces are an essential and integral part of the City of Ruidoso Downs; and

WHEREAS, the military forces of the United States have mobilized for a conflict to liberate the oppressed citizens and families of the nation of Iraq; and

WHEREAS, we are acutely aware of the significant sacrifices, difficulties, burdens and risks that this mobilization places on each and every member of the armed forces and their loved ones and families who are left behind; and

NOW THEREFORE, BE IT RESOLVED by the governing body of the City of Ruidoso Downs, New Mexico, that we applaud, support and appreciate your commitment to this Nation, to Freedom, to Democracy, and to the Iraqi People as demonstrated by your sacrifices and efforts and appreciate your standing as a shield and sword to protect all of the people of the world; to send the message that civilized men and women on planet earth will no longer tolerate the fear, terror and disruption that illegitimate terrorist regimes wish to impose on the balance of the World. **PASSED, APPROVED AND ADOPTED THIS 9th DAY OF APRIL, 2003.**

Motion was made by Councilor Olivo and seconded by Councilor Miller to approve Resolution 2003-06. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Administrator Waters said I just want to remind the citizens of the City of Ruidoso Downs that we do have our board commemorating family members who are serving in the Armed Forces. It is located outside in the hall and I would like to invite anyone who has family serving in the Armed Forces at this time to bring in a photo of your relative and we will place it on the board that we started right after the Afghanistan conflict.

Mayor Miller stated next on the agenda, consider approving Resolution 2003-07 Keep New Mexico Beautiful. Councilor Morales asked Administrator Waters to read the resolution as follows:

**RESOLUTION 2003-07
CITY OF RUIDOSO DOWNS
KEEP RUIDOSO DOWNS BEAUTIFUL PROGRAM**

WHEREAS, there is a need to improve the appearance of our roadsides by removing litter, collapsing or unsafe structures and other debris that create eyesores and harm the environment; and

WHEREAS, a clean environment impacts economic development, travel and tourism and the quality of life; and

WHEREAS, in an effort to get New Mexicans to renew their sense of pride and recommit to keeping our state clean, the Governor has dedicated April as "Keep New Mexico Beautiful" Month; and

WHEREAS, Keep America Beautiful, Inc. aims to improve the appearance of American municipalities by removing litter and other debris from our roadsides, rivers, lakes and streams; and by planting plants; and

WHEREAS, Keep America Beautiful, Inc. aims to educate all citizens about the harmful effects of litter; and

WHEREAS, Local Citizens have identified a need for a Keep Ruidoso Downs Beautiful program to further beautify and reduce litter in the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ruidoso Downs, NM that it endorses and supports the formation of a “Keep Ruidoso Downs Beautiful” and

FURTHER BE IT RESOLVED that the City of Ruidoso Downs will assist the Keep Ruidoso Downs Beautiful Program with initial clerical and technical help necessary to achieve certification and will provide financial support for the certification fee and annual events insofar as the annual budget allows.

FURTHER BE IT RESOLVED that the City of Ruidoso Downs will actively participate in the abovementioned program to provide a clean, beautiful, and litter-free environment for its citizens and visitors.

Councilor Miller said I would like to add that Sabrina Lundquist and I decided in January we wanted to start this. We came to Mr. Waters and talked to him and we just got our packets from the State on March 31st. Really I have been interested in doing this for some time. I thought Ruidoso did a great job with their Keep Ruidoso Beautiful, with their annual clean up and their beautification programs. I attended some of their meetings and thought why we can't do that. We had a little clean up here last year and it was really enjoyable. We didn't have a great big turn out but we got 129 bags of garbage in three or four hours. If we had this ongoing and actually are trained to know what we are doing which is part of the certification. They will actually come down here and train us; at least that is what it says. You can go from neighborhood to neighborhood until it shows. What I liked about it is the dollars we put into it which is a one time certification fee, we receive \$10 back on every \$1 we give them. I don't know if it is through grants or the materials they send us but Sabrina and I took this on and so far we are going to go through with it. We are trying to plan a clean up day for May 3rd and then carry on. We need all of the volunteers we can get.

Motion was made by Councilor Miller and seconded by Councilor Morales to approve Resolution 2003-07 Keep New Mexico Beautiful. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller stated next on the agenda, Parks and Rec report by Bonnie Richardson. Mrs. Richardson said Parks and Rec met last Thursday and the main item we are looking at right now is our skateboard park. We have a letter of consensus from the Parks Committee that we are endorsing the Ruidoso Downs' parents and youth to help raise money to help us get our skateboard park. Our last meeting was very informative and exciting in that one of Ruidoso Downs' police officers visited us and

expressed his sincere desire to be a part of our program for anything we do for our kids in Ruidoso Downs. What we would like is for the Council to give us an endorsement or maybe a resolution showing that they also support the skateboard park so that we can get assistance here for a possible grant.

Councilor Olivo asked if that is going to be just west of the basketball courts. Mrs. Richardson says that is what the master plan shows on the American Park. We had two choices and that was the primary choice. Councilor Miller asked can we look at this through our budget and what money we put into Parks & Rec put into this project. Administrator Waters said during budget time, if it is the Council's wish, we will place an item in there for matching funds to start a project of this nature. The grant Mrs. Richardson is talking about is a grant through the Tony Hoff Foundation which requires a lot of support, not only from the council and the Parks and Rec Committee but from the public as well. We will have to get, not only a financial commitment from the city we also need a base of support from the citizens which means anyone who wants to write letters of support, individual councilors, if you know people that have kids that want this. The more letters the better. I would like to get together with Mrs. Richardson and send a packet that is an inch and a half thick because that would give us a good shot. We are competing with very large municipalities. The better our application looks, the more support we have, the better the chance that we would get it for this particular project. There is an estimate figure of \$100,000 that has been used by two other municipalities for this particular project. Mrs. Richardson said one other thing that the Parks Committee asked if we could have a picture of our proposed park in the council chambers so that anyone that comes in can see it.

Mayor Miller stated next on the agenda is Planning and Zoning and asked Paul Van Gulick to address the Council. Mr. Van Gulick said I was out of town last week and Bonnie Richardson has graciously agreed to present these.

Mrs. Richardson said the Planning and Zoning Commission reviewed a request from Gilbert and Pamela Skar for a change in their plat to reflect a cul-de-sac and a dedicated roadway for their subdivision. The Planning and Zoning Commission recommends approval of this plat.

Mr. Armstrong said we had another request on this that we have a cul-de-sac that would require two other people of ownership of that property to get this done. We have not met with all of them at this time. We want an extra cul-de-sac to allow buses to turn around, access for future growth of water and sewer in that area. We are asking that we be able to add that to our recommendation that was voted on by the Commission on April 1st. This was under old business as we have been dealing with this several times. Administrator Waters said what he is describing was passed and is on the plat that you have in your packets.

Motion was made by Councilor Miller and seconded by Councilor Olivo to approve road dedication and 50-foot cul-de-sac located on Paul Van Gulick, Tom Quinley

and Gilbert and Pamela Skar property. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Mrs. Richardson said next is a request from Kalama and Monique Davis as property owners for Conditional Use to approve day care at their home on 527 Park Lane in the River Park Subdivision. The P&Z Commission recommends approval of this Conditional Use to be granted to the current owners and not to run with the property. If the Davis' choose to sell their property and the next owner wants to run a day care center, they would have to come back to planning and zoning for approval.

Motion was made by Councilor Morales and seconded by Councilor Garrett to approve Conditional Use to be granted to Kalama and Monique Davis as property owners for a day care center at 527 Park Lane and the Conditional Use is not to carry with the property. Councilor Olivo said I want to congratulate Kalama. He has done a good job of fixing up his place and it looks great. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

Mrs. Richardson said the next request is from Western Motors for a Conditional Use at 533 Wet Highway 70 for a used auto sales lot with Dusty Beavers and Deanie Chapell as property owners. The property is zoned C-2 and the P&Z Commission recommends approving a Conditional Use be granted to Mr. Beavers and Deanie Chapell as property owners and not to carry with the land.

Motion was made by Councilor Miller and seconded by Councilor Garrett to approve Conditional Use at 533 West Highway 70 for used auto sales lot to Dusty Beavers and Deanie Chapell as property owners and not to carry with the land. Roll call being: Councilor Olivo, Aye; Councilor Miller, Aye; Councilor Morales, Aye; Councilor Garrett, Aye. Motion carried.

OTHER BUSINESS

Mayor Miller stated under other business we have a yellow ribbon campaign and asked Administrator Waters to inform Council. Administrator Waters said the question came up earlier about yellow ribbons from a couple of our councilors. Councilor Morales and Councilor Garrett requested we do something special to show our support in our city for those overseas fighting for freedom. The yellow ribbon campaign is a very successful one and we would like to show those that come in to visit our town that we really support our troops. We do have on our marquee that we support our troops. Another way we can do that is by putting ribbons on our light poles so you can see them as you come into town. Patric Pearson from the Chamber donated ribbon to us. Also Councilor Garrett is making a donation of ribbons for us. We will put yellow ribbons on city vehicles and poles throughout the coming week. We certainly will take volunteers. Councilor Morales said I would be happy to volunteer.

Mayor Miller stated next item on the agenda is Operation Home Front of Lincoln County. Administrator Waters said about two weeks ago, I was approached by a group in Ruidoso and Ruidoso Downs that identified a problem that appears to be happening nationwide and is also affecting Lincoln County. A lot of the Reserve Military were called up for service and are now strapping their families for cash. When they may have been used to making \$2,000 a month to pay for their bills, kids, mortgage and now are only making what the military pays. This group of individuals across the county that includes Sheriff Tom Sullivan, under Sheriff Rick Virden, several folks from Ruidoso, attorneys, retirees, administrators who would like to help these folks out. A special non-profit system has been set up for citizens to donate for this cause to help the reserve families with one and sometimes two breadwinners who have been called up. There have been several families in Lincoln County that have been identified by the military that are in desperate need of this service. We will have a donation jar for smaller donations that will be set up in all of the banks in both towns. We will also have one at city hall. In addition, if someone wants to make a tax deductible donation, all they need to do is make sure it says Operation Home Front Lincoln County and in the memo section show Christian Services of Lincoln County. Contact Sheriff Sullivan or Undersheriff Virden at the sheriff's office at 1-800-687-2149 and they will be happy to pick it up or contact city hall. The initial duration of this is one year but it really depends on how long this conflict lasts. They are telling the people that are being deployed that it will be one to two years. K-Bob's Restaurant has donated certificates to eat for free through the month of April for families that have at least one spouse overseas and need help.

Councilor Olivo asked when the Auxiliary is having their Easter egg hunt. Councilor Garrett said it will be Saturday, April 19th at 2:00 p.m. at the All American Park and we had 173 kids last year.

PUBLIC INPUT

Kalama Davis asked when you are going to start the drainage project on Riverside. Administrative Waters said we are currently waiting for the Governor's office to free up the money they awarded us. The Governor has taken that money and called for a second reallocation session. We have to go up to Albuquerque on April 14th to see what happens. We have not been told our monies are in jeopardy; however, I have never in my eight years of working the CDBG program ever had them take this long to distribute money. It is the entire state being affected by this. As soon as this goes through, we will start the project. We thought we would have it started by now but we can't even start on the project we are told until we get that grant agreement.

Motion was made by Councilor Morales and seconded by Councilor Olivo to adjourn at 6:31 p.m. Motion passed unanimously.

Bob A. Miller, Mayor

ATTEST:

Carol Virden, City Clerk/Treasurer