

MINUTES OF THE CITY COUNCIL
OF THE CITY OF RUIDOSO DOWNS
OCTOBER 10, 2006

The Council of the City of Ruidoso Downs met in regular session on October 10, 2006. Mayor Miller called the meeting to order at 5:30 p.m. and asked Peggy LuJane to lead the Pledge of Allegiance. Upon roll call, the following were present:

Councilor Hood	Councilor Miller
Councilor Holman	Councilor Garrett via telephone conference

City Manager, John Waters informed Mayor Miller there was a quorum.

Also present:

John P. Waters, City Manager
Carol Virden, City Clerk/Treasurer
Tom Stewart, Public Works Director
Jay Smith, Museum Director
Steve Dunigan, Planning & Personnel Services Director
Alfred Ortiz, DPS Chief

Absent: Dan Bryant, City Attorney

APPROVAL OF AGENDA

Mayor Miller entertained a motion to approve the Agenda. Councilor Miller moved to approve the Agenda. Seconded by Councilor Holman. Roll call votes: Councilor Hood, Aye; Councilor Miller, Aye; Councilor Holman, Aye; Councilor Garrett, Aye. Motion carried.

APPROVAL OF CONSENT AGENDA

Mayor Miller entertained a motion to approve the Consent Agenda. Councilor Hood moved to approve the Consent Agenda. Seconded by Councilor Miller. Roll call votes: Councilor Hood, Aye; Councilor Miller, Aye; Councilor Holman, Aye; Councilor Garrett, Aye. Motion carried.

APPROVAL OF MINUTES OF SEPTEMBER 27, 2006 RESCHEDULED REGULAR MEETING

Motion was made by Councilor Hood and seconded by Councilor Miller to approve the Minutes of the July 25, 2006 special joint meeting and Minutes of the August 14 2006 Regular Meeting. Roll call votes: Councilor Hood, Aye; Councilor Miller, Aye; Councilor Holman, Aye; Councilor Garrett, Aye. Motion carried.

ACCOUNTS PAYABLE

Motion was made by Councilor Hood and seconded by Councilor Miller to approve the Accounts Payable. Roll call votes: Councilor Hood, Aye; Councilor Miller, Aye; Councilor Holman, Aye; Councilor Garrett, Aye. Motion carried.

UNFINISHED BUSINESS None

OTHER BUSINESS

Mayor Miller stated next item under Other Business, Recognition of 3rd Quarter Safety Awards.

Chief Ortiz stated, that at this time he would like to recognize two of his staff members from the Department of Public Safety; Peggy LuJane and Officer Richard Schwalm. Chief Ortiz stated to Council that these are recognition awards for the 3rd quarter for safety.

NEW BUSINESS

Mayor Miller stated next under New Business, Patric Pearson Golden Aspen Rally Report.

Ron Andrews and Patric Pearson both in attendance. Ron Andrews gave a short report on the 37th annual golden aspen rally that was held last month at the Sports Theater Complex in Ruidoso Downs. Mr. Andrews stated that from all counts, this was the largest crowd and talking with the local police officials and law enforcement, had the largest and mellowest crowd. In talking with Ruidoso Downs Police, Ruidoso Police, Lincoln County Sheriff's Department and New Mexico State Police, we had fewer problems and less noise than they had ever had in the past. This was the 13th year to do the AMA, (American Motorcyclist Association) all of the events held nation wide, they are only two that are designated national, the Golden Aspen Rally and another rally called Americade held in Lake George, New York. Mr. Andrews stated that they are very pleased that were designated national for 13th years.

Mr. Andrews stated that they have received other designations this year, for 2 years a Paul Texas ride which is a national motorcycle magazine, last year in 2005 the Aspencade Spring event that is held in Ruidoso was voted number 10 in the nation and the Golden Aspen Rally was designated number 8. This year Aspencade was voted number 10 and Golden Aspen Rally was designated number 5.

Mr. Andrews also stated that Google which is one of the major search engine in the nation and if you type in motorcycle rally you come up with Golden Aspen Rally number 2 and Sturgis number 1, so again they are pleased with that.

Mr. Andrews thanked the Ruidoso Downs Police Department, New Mexico State Police, Ruidoso Police Department and the Lincoln County Sheriff's Department who all worked very hard to help control the crowds and traffic flow. Mr. Andrews

thanked the Mayor and Council for their support over several years now, and also thanked approximately 150 businesses in town that supported them with donations, sponsorships and other realms.

Patric Pearson thanked Mayor Miller for writing a letter this year. Mr. Pearson stated that they had the Mayor's involved and this is the first year they have done that and appreciate the letter for the brochure.

Mayor Miller stated next item under new business, consider approving Special Election Resolution No. 2006-13 General Obligation Bond December 12, 2006.

City Manager, John P. Waters's read titled of Resolution No. 2006-13 as follows:

CALLING A SPECIAL ELECTION TO BE HELD IN THE CITY OF RUIDOSO DOWNS ON DECEMBER 12, 2006, FOR THE PURPOSE OF VOTING ON THE ISSUANCE OF GENERAL OBLIGATION BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,400,000 FOR THE PURPOSE OF PURCHASING, ACQUIRING, CONSTRUCTING, EQUIPPING AND IMPROVING A WASTEWATER SYSTEM; PROVIDING THE FORM OF THE BOND QUESTION; PROVIDING FOR NOTICE OF THE ELECTION; PRESCRIBING OTHER DETAILS IN CONNECTION WITH SUCH ELECTION AND BONDS; AND RATIFYING ACTION PREVIOUSLY TAKEN IN CONNECTION THEREWITH.

Mr. Waters introduced to Mayor and Council, Mr. Duane Brown, Bond Attorney from Modrall Sperling and Mr. Kevin Powers, with Dain Rausher, RBC Capital Market and turned meeting over to them to present their presentation

Mr. Powers stated that it is a pleasure to be here before the Mayor and City Council and stated that he was here a few weeks ago to talk about the process of issuing General Obligation Bonds and that basically the presentation Council has before them is a condensed version which deals specifically with the City of Ruidoso Downs.

Mr. Powers stated just to summarize a review for those not present at last meeting, they looked at the two members of the Joint Use Board and looked at Ruidoso and Ruidoso Downs, the total customers that make up the Wastewater System and looked at the use on a per customer base, not a volume base but on a hook up bases and found that the ratio was 9 percent for the City of Ruidoso Downs and 91 percent for the Village of Ruidoso. The project is about a 35 million dollar project, and the legal standpoint the City can incur more than 4 percent for water and wastewater purposes, but for this exercise they looked at Ruidoso Downs to go the traditional 4 percent route and looked at the capacity of the 4 percent. When they looked at the tax base breakdown between the Village of Ruidoso and the City of Ruidoso Downs it comes out pretty close to what the customer breakdown is 90/10 so, looking at a

14 million dollar bond issue 10 percent of the bond issue would be 1.4 million for the City and the other 90 percent would be 12.6 million for the Village of Ruidoso.

Mr. Powers stated that they updated some information from the last presentation and doesn't know if they had all of 2006 numbers in, but have looked at that, the new tax rates for 2005-2006; tax rates for residents in the City of Ruidoso Downs is 22.6 mils and for non residential property it is 28.330 mils. Another thing they did since the last time he was here was they took a closer look at what the actual tax impact would be and feels it is really important as the need to know how much is it going to cost. Mr. Powers stated that they honed in the cost a little better; they know what the market is today and believe they have factored some conservative in using the 4.5 interest rate, and thinks there are some ways the City can actually issue the bonds with a lower interest cost than that if the election is successful. Mr. Powers stated that on page 5 of the presentation they have estimates for cost of this bond issue would be; on annual bases for homes with a market value of \$50,000.00, \$75,500.00, \$100,000.00 and \$150,000.00, and the 75,500.00 is kind of even number you use in some areas as an average price, and is a little over \$50.00 dollars a year, \$54.28 a year; to break that down to a monthly basis it's about \$4.50 a month, that's on the average, the high is about \$9.00 per month at a \$150,000.00 house, the low is about \$3.00 per month at a \$50,000.00 house on a monthly basis. Mr. Powers stated that they feel comfortable with those numbers and using those numbers to give taxpayers a pretty good feel for what this particular bond issue would cost them as property taxpayers.

City Clerk Virden informed Mayor and Council that Mr. Duane Brown and she would be working together on the election process, dates for election are already set and foresee no problems.

Mr. Duane Brown introduced himself to Mayor and Council and stated that his firm is Modrall Sperlberg Law Firm in Albuquerque and they do Bond Counsel around the state for a variety of cities, counties, school districts and state agencies and is very happy to be here to assist the City with this general bond election. Mr. Brown stated, that as Ms. Virden says, they have been working close with her and Mr. Waters to develop the election resolution and to detail that into a calendar that will target the election to be held on December 12th and they will translate the election resolution to Spanish, which they have done and start the publication process next week. Mr. Brown stated that we are in the proper dead line to start the first publication between 50 and 60 days ahead of the election, next Wednesday, which is the publication date for Ruidoso Downs. Mr. Brown also stated that we would work together closely to make sure that is done in accordance with statutes. One thing that is a little bit different about the general obligation bond election held in municipalities is something called the non-resident municipal elector; and that is if there is someone who is in the county who owns property in Ruidoso Downs they have the right under statutes to come in and vote in this election. Mr. Brown stated; that they will provide what is called a certificate of eligibility and will have that

available to the City. That is included in the resolution. The special election resolution will be published in its entirety so that the voters will know about it.

Mr. Brown stated, that the resolution as Mr. Waters read the question itself sets forth what you can use the bond proceeds for, in this case the purpose of purchasing, acquiring, constructing, equipping and improving a wastewater system, that is a little bit broader than just a wastewater treatment plant, but it also then allows you the flexibility to put in some electro lines and piping.

City Manager, John P. Waters stated to members of the council and public that this resolution of course does not, if there are members of the public thinking that if it passes that, understand this is an election process for those who don't understand what the process is, it does have to go before the electors. Certainly this is something over the next 55 days you're going to be hearing quite a bit about, not only from the City of Ruidoso Downs but the Village of Ruidoso are considering their own tonight. It is important for both communities.

Mayor Miller entertained a motion to approve Special Election Resolution No. 2006-13 General Obligation Bond for December 12, 2006.

Motion was made by Councilor Miller to approve Special Election Resolution No. 2006-13 General Obligation Bond for December 12, 2006. Seconded by Councilor Garrett. Roll call votes: Councilor Hood, Aye; Councilor Miller, Aye; Councilor Holman, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller stated next item on the agenda, consider directing staff to publish the following proposed ordinances for public hearing (A) Adult Entertainment Ordinance and (B) New Code Enforcement Ordinance.

City Manager, John P. Waters stated to members of the council that he was asked to pursue a regulatory structure to address the adult entertainment industry in the City of Ruidoso Downs, which we currently don't have, an ordinance that addresses that. I have put together and Council each have a preliminary draft of ordinances and what we are asking Council to do is give direction to staff to publish this ordinance so the public hearing can be scheduled for a council meeting in November. Mr. Waters stated that council meetings in November are the 13th and 27th, so depending when notice is published for public hearing proposed ordinance would be heard before council.

Mayor Miller asked Mr. Waters to enlighten on item B of agenda. Mr. Waters stated that item B. new code enforcement ordinance is basically to revamp the ordinance. We've had direction from the council to go back and look at things such as mandatory sentences for non-compliance, other issues; responsibilities to where people maintain their yards from basically the curb to the front door and other things in that nature, those are included in the draft ordinance. Again, the council

has 30 days to take a look at these and add or take things out of them, then the public hearing of course will be when the ordinances are actually finalized. These two ordinances are brought before the council to address the two items.

Mayor Miller entertained a motion to approve directing staff to publish the following proposed ordinances for public hearing (A) Adult Entertainment Ordinance and (B) New Code Enforcement Ordinance.

Councilor Hood moved to approve directing staff to publish the following proposed ordinances for public hearing (A) Adult Entertainment Ordinance and (B) New Code Enforcement Ordinance. Seconded by Councilor Miller. Roll call votes: Councilor Hood, Aye; Councilor Miller, Aye; Councilor Holman, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller stated next item on agenda, Committee Reports, Planning and Zoning Committee; PZ Case No. 2006-08 consider approving recommendation to deny requested variance for placement of modular home on lot 53, block 1 of Ruidoso Downs Heights, 100 East Circle Drive.

Mr. Paul van Gulick, Chairperson for P&Z Committee stated that first item is Case No. 2006-08 consider approving recommendation to deny requested variance for placement of modular home on lot 53, block 1 of Ruidoso Downs Heights, 100 East Circle Drive.

Mr. vanGulick stated that P&Z committee heard from Mr. Terrance Uhl, who wants to put a modular home on a lot, somewhat narrow lot and they want to place the house facing the road. Mr. van Gulick stated, that that the house they had in mind would then require meeting the setbacks, within 3 ft of the property line on each side. Other than the circumstance that it is a steep slope and require less dirt work. There is another smaller home available that would fit that lot within the setbacks and so in considering the zoning ordinance, we did not find that to be a hardship case. And the recommendation from P&Z is deny their request.

Mr. vanGulick informed Mayor and Council that Terrance and Scilla Uhl were present at tonight's meeting.

Mr. Uhl addressed the Mayor and Council to request a 6 ft. variance for a home they would like to place on the Ruidoso Downs Heights Subdivision. Mr. Uhl gave a little bit of the background into their decision to this particular home. Mr. Uhl and his wife purchased the land with intentions of putting a home on it and selling it for a profit. This is still their intention. At the same time we would also like to improve the looks of the neighborhood and increase the current property values around this. With these thoughts in minds, they decided against another manufactured home and chose a modular home instead. Mr. Uhl stated, that for those of you not familiar

with modular homes, he could tell you that they are built with much higher standards than site built homes, and are to be appraised as site built homes.

Mr. Uhl stated that they drove to the factory in Texas to make a final decision and chose a 54-foot, 3-bedroom house 2-bath home with a neat little computer nook built into the hallway.

In an effort to change the look from a manufactured home, they requested an additional \$22,000.00 in upgrades, including, stretching the home another 2 feet so they could add bay windows and sliding glass doors. They also included a metal roof, hardy board siding and a fireplace.

All this time they were under the assumption that everything was okay. The covenants they received with the land purchase showed the setbacks to be 5 feet. Mr. Dunigan later informed them that new covenants had been established and the setbacks are now 10 feet. Mr. Uhl stated, that they would have to go to the P&Z council to get a variance. At this time, they were only given 22 days notice instead of the required 30 days to attend the next meeting, so they had to wait 9 weeks to be heard. During this time, they continued with the plans for the home. Deposits paid, plans drawn and sent to the State for approval. They also looked for other property. It is pretty much a done deal. This home is coming. The big question now is how it is going to be set on the lot.

Mr. Uhl stated, that they were really quite surprised by the P&Z council's decision to deny their request.

One reason they were denied was because a neighbor objected to the variance due to the blocking of his view of the street. This is not exactly true. Mr. Ford did not object to the variance of 3 feet on his side, his concern was our placement in regards to the street. The closer to the street they are, the more they block his street view. They have no intention of setting the home closer than the setback of 25 feet.

Another reason for their denial was because a home 50 feet wide could be purchased. This at one time could have been true. But it would have been without the bay windows, sliding glass doors and the quaint computer nook. In other words, a home that looks like a manufactured home. Which is exactly what they are trying to avoid.

This is not now possible because as earlier stated; they have gone too far to stop this home from coming.

This brings us to the last point of the council, one of hardship. As stated at the meeting, if the variance is not approved the home will be set vertical to the street, which would require a tremendous amount of fill dirt. This would create a financial

hardship. It is also not very aesthetically pleasing, and could create erosion problems.

They understand now that due to their anxiety to have the home placed as soon as possible, they made mistakes. They never imagined it would take over 3 months to get to this point, and another 6-8 weeks to get a site and development plan approved. Beyond that, 3-4 weeks for the foundation to be laid.

Due to poor timing and changed circumstances, from the start of the home being set on its foundation, they are looking at least 6 months. That is not including weather conditions in January. 3 months gone and more than 3 to go is also a hardship. Therefore they are here to ask council to please reconsider their request and grant them the 6-foot variance.

Mr. Uhl stated that he would really appreciate if Council took their time and reconsider.

City Manager Waters stated to Council just a point of clarification; Mr. Dunigan the 10-foot setback is an ordinance; it's the Planning and zoning rules, is that correct? Mr. Dunigan stated it was correct. Mr. Waters then stated that it's not a covenant; covenant as you may know is a little different than a planning and zoning ordinance. Mr. Waters stated that this particular ordinance was passed in summer of 2001 so it has been in placed for 5 years now. We talk about covenants versus ordinances and this is a planning and zoning ordinance. This is coming specifically from the planning and zoning book and in addition its not only there for the fact that you have certain setbacks, but also safety issues, 3 feet from the edge of the lot line, you eventually have a lot of houses packed together and 3 feet is abnormally close to the lot line.

Councilor Garrett stated that when she looked at the plat and the drawing, it showed there was an easement on the one side of the property and looks like we were within 2 feet of that easement.

Mr. Uhl stated that easement is for utilities. Councilor Garrett stated; don't they have to get to that easement, looks like the house is going to be on top of the easement. Mr. Uhl stated; they would be 7ft. from the easement. Mr. van Gulick stated; that it is actually 2 ft from the easement.

Mr. van Gulick stated; that it is a 5 ft. easement, the house would be 7 ft. from the property line. It would be 2 ft. from the easement. Councilor Garrett stated; that she did not know how one would get equipment in there.

Councilor Miller stated; that there are lines behind her house that they get to, properties touch each other, so they have to go on the property lots of times.

Councilor Miller stated; that they have cut branches on her property and have left them there, branches that were over the utility lines and does know that utility lines are on people's property.

Councilor Miller also stated that the lots are very narrow and thinks they have done this before so restricted covenants says 5 ft. variance and doesn't know how the council can change that. Councilor Garrett stated; that we can be more restricted.

Mr. van Gulick stated; that the ordinances are adopted for the health, safety, and welfare of the citizens, which are considered to be uniformed. There are plenty of subdivisions that have no setbacks and we have allowed homes to be built up to the lot line. So that would be one extreme that we would not want to encourage, but on the other hand, to accommodate for cases where a whole neighborhood has been built in accordance to their restrictive covenant, if all of the other homes were built within 5 ft. of the lot line, then they would have to consider that. Mr. van Gulick stated; that he is not sure that is the case here.

Councilor Miller stated; that she is sure the council has given variances up there before in the past. Councilor Garrett stated; that somewhere the council needs to draw the line, this has been a long-standing rule.

Councilor Hood asked when was this ordinance placed in effect. Mr. Waters stated; ordinance was placed in June of 2001.

Councilor Hood stated that Mr. Uhl was not aware that the setback had been changed.

Mr. Uhl stated that the when they signed the papers, it shows 5 feet with 20ft variances in front and back.

Mr. Waters stated Mayor and Council that he would like again to point out that when private contract between purchasers of land, that the fact is city ordinance supersedes that, just like state law supersedes city ordinance. It could be more restrictive than that, in this case our ordinance is more restricted than that. While a contract between two individuals making a real estate purchase is something for those two individuals to consider they still have to follow the city ordinances. The city ordinance has been in place for over 5 years.

Councilor Miller stated, that is the reason we have variances and that is the reason we have the Boards and that is the reason we make decisions. Every lot is individual; every lot has to be looked at as an individual lot. You have a lot of drop offs; which to me that's a danger to build a house on; that's a danger to kids underneath those, they might be going up and down the hill, to me that is a real danger than being close to your neighbors. Apartments are right next to each other, and do not see the problem of being 3 feet closer. Councilor Miller stated, that she

would rather see a house straight on and that use to be in the covenants that they had to face forward instead of sideways, now they are putting houses in end to end. Councilor Miller stated that a variance would be the thing to do in this case, because of the hardship, he has already bought the house, because of the way the lot is set up and the drop off on the backside of it. You start putting fill dirt on that backside of that lot; you are going to have a danger there too and his house might go down Highway 70. Councilor Miller again stated that 3 foot on each side isn't going to hurt a soul.

Councilor Garrett asked if he had gotten a permit before; did he talk to City Hall? Mr. Uhl stated, no they had to get it approved by the State first.

Mayor Miller entertained a motion to approve recommendation from P&Z to deny requested variance for placement of modular home on lot 53, block 1 of Ruidoso Downs Heights, 100 East Circle Drive.

Councilor Garrett moved to approve the denial from P&Z board. Motion died for a lack of second. Councilor Hood seconded the motion.

Councilor Garrett amended her motion to return this item to the Planning and Zoning Department with the understanding that the neighbors will present letters which will show that there is no opposition to the change within the notifying area. Seconded by Councilor Hood. Roll call votes: Councilor Hood, Aye; Councilor Miller, Aye; Councilor Holman, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller stated, next on agenda is P&Z Case No. 2006-11, consider approving recommendation to approve request conditional use for Little Caterpillar's Day Care Center at 321 Parker Road, Lot 21, Block 2, River Park Subdivision.

Mr. van Gulick stated, the owners, Michael and Melissa Lopes, want to open an in-home day care and there were no objections from any neighbors. P&Z reviewed the plans and they have a good plan. Mr. van Gulick's recommendation to Council to approve.

Mayor Miller entertained a motion to approve P&Z Case No. 2006-11, consider approving recommendation to approve request conditional use for Little Caterpillar's Day Care Center at 321 Parker Road, Lot 21, Block 2, River Park Subdivision.

Councilor Miller moved to approve P&Z Case No. 2006-11, consider approving recommendation to approve request conditional use for Little Caterpillar's Day Care Center at 321 Parker Road, Lot 21, Block 2, River Park Subdivision. Seconded by Councilor Hood. Roll call votes: Councilor Hood, Aye; Councilor Miller, Aye; Councilor Holman, Aye; Councilor Garrett, Aye. Motion carried.

PUBLIC INPUT

Nolan Paul, Boy Scout working on his citizenship in the community merit badge, addressed the city council on issue dealing with project behind his house. Mr. Paul stated to council that the culverts are filled with mud and the silt fences are down and need fixing and all of this is causing mud to come in and wash across the street.

Mr. Paul informed Council members that when kids try to ride their bikes through Parkway it is slippery and dangerous.

City Manager Waters thanked Mr. Paul for coming forward with the problem and stated that it takes a lot of courage to stand up before a group of old guys and gals. This is a problem in that area. Mr. Waters informed Mr. Paul that he would have Tom Stewart, Public Works Director to talk with the developer to have them keep that road clean. We'll have this problem fixed.

Councilor Miller stated that she would like to have a fence put around the drainage ditch on Parker Road.

EXECUTIVE SESSION

Mayor Miller entertained a motion to go into Executive Session for the discussion of Threatening and or Pending Litigation pursuant to the Open Meetings Act, Section 10-15-1 Subparagraph (H) 7 EPA and Forest Guardians: Discussion of Limited Personnel Matters pursuant to Section 10-15-1 Subparagraph (H) 2.

Motion was made by Councilor Hood to go into Executive Session for the discussion of Threatening and or Pending Litigation pursuant to the Open Meetings Act, Section 10-15-1 Subparagraph (H) 7 EPA, Forest Guardians: Discussion of Limited Personnel Matters pursuant to Section 10-15-1 Subparagraph (H) 2. Seconded by Councilor Miller. Roll call votes: Councilor Hood, Aye; Councilor Miller, Aye; Councilor Holman, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller closed the regular meeting at 6:36 p.m. and invited City Manager, John Waters and City Clerk, Carol Virden to attend the Executive Session and called for a five-minute recess to clear the Council chambers.

Councilor Miller made a motion to go back into regular session. Seconded by Councilor Hood. Roll call votes: Councilor Hood, Aye; Councilor Miller, Aye; Councilor Holman, Aye; Councilor Garrett, Aye. Motion carried.

Mayor Miller called the regular meeting back to order at 7:03 pm and asked that a member of the Council to attest to the fact that the only item discussed in executive session was that of Threatening and or Pending Litigation.

Councilor Miller certified that nothing was discussed besides Threatening and or Pending Litigation EPA, Forest Guardians pursuant to the Open Meetings Act,

Section 10-15-1 Subparagraph (H) 7 and Limited Personnel Matters pursuant to Section 10-15-1 Subparagraph (H) 2 and no action was made.

Mayor Miller entertained a motion to adjourn.

Motion was made by Councilor Hood and seconded by Councilor Miller to adjourn at 7:05 p.m. Motion passed unanimously.

Bob A. Miller, Mayor

ATTEST:

Carol Virden, City Clerk/Treasurer