

MINUTES OF THE CITY COUNCIL
OF THE CITY OF RUIDOSO DOWNS
CITY COUNCIL CHAMBERS
REGULAR MEETING
JULY 27, 2015
4:30 P.M.

The Council of the City of Ruidoso Downs met in regular session on July 27, 2015. Mayor Williams called the meeting to order at 4:30 p.m. and asked Darrell Chavez, Lieutenant to lead the Pledge of Allegiance. Mayor Williams asked Carol Virden, City Clerk/Treasurer to take roll call. The following were present:

Councilor Miller
Councilor Morales

Councilor Perry
Councilor Ritter

Carol Virden, City Clerk/Treasurer informed Mayor Williams there was a quorum.

Also present:

H. John Underwood, City Attorney
Mary Castaneda, Finance Director
Steve Dunigan, Planning & Zoning Director
Christopher Rupp, Police Chief
Dakota Crouch, HMAW Associate Director
Donna Miller, Payroll-Personnel Clerk

APPROVAL OF AGENDA

Mayor Williams stated the next item on the agenda was Approval of Agenda. I would like to offer my apologies that there will be some changes to the agenda that was some oversight on the Mayor's office and I should have been more diligent. I would like to remove Item 11 under Unfinished Business, Item O, Item S, Item V, and Item W

Mayor Williams entertained a motion for Approval of Agenda with the removal of Item 11 under Unfinished Business, Item O, Item S, Item V, and Item W.

Councilor Morales moved to approve the agenda with the removal of Item 11 under Unfinished Business, Item O, Item S, Item V, and Item W. Seconded by Councilor Miller.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

APPROVAL OF CONSENT AGENDA

Mayor Williams stated the next item on the agenda was Approval of the Consent Agenda.

Mayor Williams entertained a motion for Approval of the Consent Agenda.

Councilor Miller moved to approve the Consent Agenda. Seconded by Councilor Perry.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

APPROVAL OF MINUTES OF REGULAR MEETING OF JULY 13, 2015

Councilor Miller moved to approve Minutes of the Regular Meeting of July 13, 2015. Seconded by Councilor Perry.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

APPROVAL OF ACCOUNTS PAYABLES

Councilor Miller moved to approve Accounts Payables. Seconded by Councilor Perry.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

APPROVAL OF MONTHLY REPORTS

Councilor Miller moved to approve Monthly Reports. Seconded by Councilor Perry.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

APPROVAL OF COMMITTEE REPORTS

Councilor Miller moved to approve Committee Reports. Seconded by Councilor Perry.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

PUBLIC HEARING

City of Ruidoso Downs Final Budget Hearing for Fiscal Year 2015-2016.

Mary Castaneda, Finance Director said presented before you is the Final Budget for Fiscal year 2015-2016 for your approval with the noted changes as requested from the Preliminary Budget that was approved during the last Council meeting in May. Changes I would like to

point out are as follows: The estimated beginning cash balances on the Recap Sheet does have encumbrances deducted from the ending cash balances for the end of June 30, 2016. The budget changes from the preliminary to the final budget are: Some increases to revenues and expenditures are after the final dollar amounts after year end. Expenditure increases to the insurance and worker's comp billing after receiving the billing figures for Caselle software customers support and the New Mexico Self-Insurer's Fund billing. These expenditures have been adjusted in the amounts of Insurance - \$29,225.00, Contracts & Professional Fees - \$3,561.00. The total increase to the General Fund expenditures under the Finance & Administration is \$32,786.00. Fund 53 expenditures were adjusted for the new Colonias loan payments due in the total amount \$4,443.00. Fund 56 were adjusted both on the revenue and expenditures. This is due to the Water Trust Board grant monies that we are receiving in the amount of \$1,495,757.00 and the loan proceeds for the Water Trust Board grant monies in the amount of \$166,195.00. This is a total revenue and expenditure increase of \$1,661,952.00. Fund 55 Water expenditures were increased by the estimated new loan amount for the Water Trust Board grant monies in the amount of \$8,800.00. This was a zero percent loan for twenty years with a .25% administrative fee. We do meet our 1/12th reserve for the General Fund as mandated by DFA. The amount is currently \$276,119.00.

Mayor Williams opened the Public Hearing for comments.

There were no comments.

Mayor Williams closed the Public Hearing.

UNFINISHED BUSINESS

Mayor Williams stated the next item on the agenda was Unfinished Business.

There was no Unfinished Business.

NEW BUSINESS

Mayor Williams stated the next item on the agenda was - Mayor's Comments.

Mayor Williams said the Kid's Lunch continues at All American Park. Ruidoso Downs kids are responding well to it. The program is still going on for another two weeks. It's every day out there Monday through Friday 12:00 to 12:30. The Farmer's Market continues in the park. If you have a chance go over there to buy some produce and they have some arts & crafts. They are there from 9:00 to 1:00. We have a project starting next week. I'm going to Roswell to find out more about it but they are going to be resurfacing Highway 70 from the City limits to 264 which is over here by Dale's Furniture on both sides of the highway. They are going to take out the old asphalt, fill it with the new asphalt, and resurface the highway. There's going to be some slow-downs and closures so be careful when traveling through the City. The sewer project on Acequia was going to be finished up today but here comes these storms. They have about a hundred feet to go in putting the piping in to finish up and then they will finish the manholes and resurfacing and resealing.

Mayor Williams stated the next item on the agenda was – Councilor’s Comments.

There were no Councilor comments.

Mayor Williams stated the next item on the agenda was – Discussion and Possible Action – Chartreuse Moose at River Rendezvous – Dolly Folmer – Request Use of All American Park “Festival Ruidoso” September 5th through 7th and October 3rd and 4th, 2015 from 9:00 a.m. to 6:30 p.m.

Mayor Williams said they haven’t had their first one yet and that will be in September but they want to come back in October and hold two more.

Mayor Williams entertained a motion to approve - Chartreuse Moose at River Rendezvous – Dolly Folmer – Request Use of All American Park “Festival Ruidoso” September 5th through 7th and October 3rd and 4th, 2015 from 9:00 a.m. to 6:30 p.m.

Councilor Miller moved to approve - Chartreuse Moose at River Rendezvous – Dolly Folmer – Request Use of All American Park “Festival Ruidoso” September 5th through 7th and October 3rd and 4th, 2015 from 9:00 a.m. to 6:30 p.m. Seconded by Councilor Morales.

Councilor Miller asked if it was too late to change that to Ruidoso Downs instead of Ruidoso since they are having it in Ruidoso Downs?

Mayor Williams said we will be sure to mention that to here.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was – Discussion and Possible Action – Approval of Resolution No. 2015-08 FY 2014-2015 Final Quarter Financial Report.

Mary said I would like to go over the bottom line figures for the 4th Quarter fiscal year ending June 30, 2015. We had a beginning cash balance of \$4,269,053.00. Revenues to date were \$6,030,059.00. Expenditures were \$5,523,945.00. The ending cash balance total of \$4,793,525.00. I just wanted to mention if you wanted to remove the required reserve from that it brings the balance down to \$4,551,573.00 so everybody did really well in staying within their budgets.

Mayor Williams said I would like to thank the Directors and Mary especially for what you’ve done with the budget and how the Directors responded to it. Thank you for having this presented to the Council as a balanced budget. It shows that you work hard for keeping the budget in line and that you are working for the citizens.

Mayor Williams entertained a motion to approve - Resolution No. 2015-08 FY 2014-2015 Final Quarter Financial Report.

Councilor Morales moved to approve - Resolution No. 2015-08 FY 2014-2015 Final Quarter Financial Report. Seconded by Councilor Perry.

Councilor Ritter said there was a discussion in one of our meetings about the Gross Receipts tax and there was going to be some research on that.

Mary said we ended up over the year the gap was closed and we got up to about 95-96% of estimated gross receipt revenues.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was - Discussion and Possible Action - Approval of Resolution No. 2015-09 FY 2014-2015 Final Budget Adjustments.

Mary said I would like to go over the budget adjustments for the last quarter of the fiscal year. We had revenue increases of \$943.00 under Fines & Forfeitures, \$55,000.00 for Small City Assistance, \$27,823.17 transfers into the General Fund from Fund 30 FEMA for 2008 reimbursements. The total increase in revenue for the General Fund was \$83,766.17. There were no increases to the expenditures for the last quarter. Fund 30 FEMA 2008 was the reimbursement for \$27,823.17. Fund 54 had an increase in revenues of \$10,210.00 and the Water Meter Trust Fund had an increase of \$305.00 in revenues. The expenditures was the \$27,823.17 Fund 30 FEMA and was transferred to the General Fund because these were expenditures that were spent in the year 2008 from the Street Department. Fund 37 Recreational Fund \$3,700.00 expenditures were increased. Fund 54 Solid Waste \$6,364.00 on the expenditures were increased. Fund 56 for Water Rights Acquisitions \$514.00. Those were the final budget adjustment for the end of the fiscal year June 30 2015.

Mayor Williams entertained a motion to approve - Resolution No. 2015-09 FY 2014-2015 Final Budget Adjustments.

Councilor Miller moved to approve - Resolution No. 2015-09 FY 2014-2015 Final Budget Adjustments. Seconded by Councilor Ritter.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was - Discussion and Possible Action - Resolution No. 2015-10 Southeastern New Mexico Economic Development District/COG.

Mayor Williams said this is continue our membership with COG. They are an invaluable service to the community and the projects we have been able to bring forth. The funding has been very well provided with the assistance of Hubert Quintana and his staff.

Mayor Williams entertained a motion to approve – Resolution No. 2015-10 Southeastern New Mexico Economic Development District/COG.

Councilor Morales moved to approve – Resolution No. 2015-10 Southeastern New Mexico Economic Development District/COG. Seconded by Councilor Ritter.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was – Discussion and Possible Action – Agreement Between Southeastern New Mexico Economic Development District and the City of Ruidoso Downs.

Mayor Williams said this is to continue our membership with COG and outline specifically what they will do for us through the agreement. It involves an annual contribution of \$1,000.00 from us and is very well worth its price.

Mayor Williams entertained a motion to approve – Agreement Between Southeastern New Mexico Economic Development District and the City of Ruidoso Downs.

Councilor Miller moved to approve – Agreement Between Southeastern New Mexico Economic Development District and the City of Ruidoso Downs. Seconded by Councilor Perry.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was – Discussion and Possible Action – Approving Resolution No. 2015-11 FY 2015-2016 Final Budget of the City of Ruidoso Downs.

Mary said with the noted changes from the preliminary to the final budget are there any questions?

There were no questions from the Council.

Mary said I'm going to go over the changes again. Expenditure increases to the insurance and worker's comp billing after receiving the billing figures for Caselle software customers support and the New Mexico Self-Insurer's Fund billing. These expenditures have been adjusted in the amounts of Insurance - \$29,225.00, Contracts & Professional Fees - \$3,561.00.

The total increase to the General Fund expenditures under the Finance & Administration is \$32,786.00. Fund 53 expenditures were adjusted for the new Colonias loan payments due in the total amount \$4,443.00. Fund 56 were adjusted both on the revenue and expenditures. This is due to the Water Trust Board grant monies that we are receiving in the amount of \$1,495,757.00 and the loan proceeds for the Water Trust Board grant monies in the amount of \$166,195.00. This is a total revenue and expenditure increase of \$1,661,952.00. Fund 55 Water expenditures were increased by the estimated new loan amount for the Water Trust Board grant monies in the amount of \$8,800.00. This was a zero percent loan for twenty years with a .25% administrative fee.

Carol Virden said the only reason I asked Mary on the Water Trust Board is that we are required under the letter that we received a couple weeks ago that it has to be mentioned in the City Council meeting and it has to be placed in the minutes. That's one of the requirements of the criteria that we need in order to complete the Water Trust Board application prior to the closing of the documents on that. There will be another one coming up on August 10th for the Colonias Infrastructure as well. We will have to mention that we do have 20% loan component available for that repayment of the 90/10.

Mayor Williams entertained a motion to approve - Resolution No. 2015-11 FY 2015-2016 Final Budget of the City of Ruidoso Downs.

Councilor Perry moved to approve - Resolution No. 2015-11 FY 2015-2016 Final Budget of the City of Ruidoso Downs. Seconded by Councilor Miller.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was - Discussion and Possible Action - Approving Resolution No. 2015-12 Fair Housing.

Mayor Williams said this resolution is a commitment by the City of Ruidoso Downs for a principal of fair housing and for citizens who are feeling discrimination on sales, rent, leasing, or financing of housing or land to be used for construction or housing or in provision of brokerage services on a basis of race, color, religion, sex, disability, or familial status, or national origin.

Mayor Williams entertained a motion to approve - Resolution No. 2015-12 Fair Housing.

Councilor Ritter moved to approve - Resolution No. 2015-12 Fair Housing. Seconded by Councilor Morales.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was – Discussion and Possible Action – Approving Resolution No. 2015-13 Adopting Regulations Regarding the Procurement Process of the Municipality Pursuant to the Requirements of the Procurement Code (Being Section 13-1-28 to 13-1-199 NMSA 1978, As Amended) and Public Works Contracts (Being Section 13-4-1 to 13-4-42 NMSA 1978, As Amended).

Mayor Williams said the purpose of this resolution is to provide equal and fair treatment for all persons involved in public procurement to maximize the purchasing value of public funds and to provide safeguards for maintaining a procurement system of quality and integrity.

Mayor Williams entertained a motion to approve - Approving Resolution No. 2015-13 Adopting Regulations Regarding the Procurement Process of the Municipality Pursuant to the Requirements of the Procurement Code (Being Section 13-1-28 to 13-1-199 NMSA 1978, As Amended) and Public Works Contracts (Being Section 13-4-1 to 13-4-42 NMSA 1978, As Amended).

Councilor Morales moved to approve - Approving Resolution No. 2015-13 Adopting Regulations Regarding the Procurement Process of the Municipality Pursuant to the Requirements of the Procurement Code (Being Section 13-1-28 to 13-1-199 NMSA 1978, As Amended) and Public Works Contracts (Being Section 13-4-1 to 13-4-42 NMSA 1978, As Amended). Seconded by Councilor Miller.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was – Discussion and Possible Action – Approving Resolution No. 2015-14 Adoption of Required Community Development Block Grant Policies & Certifications.

- Citizens Participation Plan
- Fair Housing Plan or Proclamation
- Residential Anti-Displacement & Relocation Assistance Plan
- Section 3 Plan
- Procurement Code

Mayor Williams said for us to access Community Development Block Grant funding for projects in the City we have to follow specific guidelines to do this. The government is very adamant about how we do this process.

Mayor Williams entertained a motion to approve – Resolution No. 2015-14 Adoption of Required Community Development Block Grant Policies & Certifications.

Councilor Morales moved to approve – Resolution No. 2015-14 Adoption of Required Community Development Block Grant Policies & Certifications. Seconded by Councilor Miller.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was – Discussion and Possible Action – Selection of 2015 NMML Annual Conference Voting Delegate and Alternate Delegate – 2015 NMML Annual Conference – Albuquerque, NM.

Mayor Williams said I will not be able to attend and I ask that you nominate Councilor Morales, Mayor Pro tem.

Councilor Miller nominated Councilor Morales as voting delegate and Councilor Miller as alternated voting delegate. Seconded by Councilor Perry.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was – Discussion and Possible Action – Personnel Recommendation – Lincoln County Transit – Lincoln County Transit Driver Part-Time On-Call.

Donna Miller, Payroll/Personnel said I have a recommendation to hire Dennis Rogers as a part-time on-call transit driver. He's worked for the City of Ruidoso Downs before in 2009 as a transit driver. He has other experience in driving buses with children and as a school teacher in Alamogordo.

Mayor Williams entertained a motion to approve – Lincoln County Transit – Lincoln County Transit Driver Part-Time On-Call.

Councilor Miller moved to approve – Dennis Rogers for Lincoln County Transit – Lincoln County Transit Driver Part-Time On-Call. Seconded by Councilor Perry.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was – Discussion and Possible Action – Approval Agenda Briefing Memorandum – Budgeted Purchase of Ford F150 4 x 4 Truck – Planning and Zoning Department.

Steve Dunigan, Planning & Zoning Director said I would like to ask Council for your consideration and approval of replacing one of our aging vehicles and you have to have a

vehicle you can trust. There is one at John Chalmer's Ford that is off State Procurement and is an excellent truck for the price.

Councilor Morales asked which truck they were going to retire?

Steve said it would be the blue Durango.

Mary asked that Steve Dunigan state the cost amount of the truck.

Steve said the amount of the purchase of the truck would be \$28,600.99.

Councilor Morales said if we approve this purchase when would you have it here?

Steve said if we call tomorrow and they deliver it no more than two weeks.

Mayor Williams entertained a motion to approve - Agenda Briefing Memorandum - Budgeted Purchase of Ford F150 4 x 4 Truck - Planning and Zoning Department.

Councilor Morales moved to approve - Agenda Briefing Memorandum - Budgeted Purchase of Ford F150 4 x 4 Truck - Planning and Zoning Department. Seconded by Councilor Perry.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was - Discussion and Possible Action - Approving Agenda Briefing Memorandum - Change of days and hours of operation - Lincoln County Transit.

Mary said with the changes we are looking at a \$9,000,000.00 with the salaries and operation cost. However we do have a position for a full-time secretary that we are not filling and so the money set aside in there should cover the expenditures of the changes being requested on the hours of operation. I will not have those exact figures until operation occurs.

Mayor Williams said the survey does show demand for operation on Tuesdays. The hours on Saturday would be reduced to allow operations on Tuesdays.

Councilor Ritter asked if this would affect the funding we are getting because we are doing more hours? Can we go for more funding from the State?

Mary said the grant monies that we apply for have to be matched. It's based on expenditures and revenues so the answer is no. If the revenues increase then that is taken off of our grant reimbursement right off the bat. It's wash.

Councilor Miller said I do like the idea of them taking the survey. That's helpful with people letting us know they need it. I think it is beneficial for Saturday's for half a day.

Councilor Morales said in the name it says Lincoln County but it needs to be Ruidoso Downs and Ruidoso.

Mayor Williams asked Councilors to think of and come up with different ideas.

Councilor Ritter said I'd like to make the motion but I want to clarify the hours. So, we're looking at Monday from 6:30 to 11:00 and then 1:00 to 6:30 and doing that Monday through Friday. Oh, Friday will be 6:30 to 6:30. Saturday will be what?

Mayor Williams said half a day on Saturday.

Councilor Ritter said 6:30 to noon.

Councilor Miller said they go to lunch from 11:00 to 1:00.

Councilor Ritter moved to approve - Agenda Briefing Memorandum Changing the Days and Hours of Operation of Lincoln County Transit to be Monday through Thursday 6:30 a.m. to 11:00 a.m. and 1:00 p.m. to 6:30 p.m. Then Friday 6:30 a.m. to 6:30 p.m. Saturday 6:30 a.m. to noon and closed on Sunday. Seconded by Councilor Perry.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams said before I move forward, Mr. Crouch, are you still thinking about the advertisement on the buses?

Dakota Crouch said my advertising materials are complete and are ready to apply as soon as I have the go ahead on the policy.

Mayor Williams stated the next item on the agenda was - Discussion and Possible Action - Scheduling Workshop(s) - Date and Time for Changes to City of Ruidoso Downs Personnel Policy Manual.

Mayor Williams said I would like for City Council to consider August 3rd and ask if that is okay by you and the time.

Councilors agreed that Monday would be good and at 4:30.

Mayor Williams entertained a motion - Scheduling Workshop(s) - Date and Time for Changes to City of Ruidoso Downs Personnel Policy Manual.

Councilor Morales moved to schedule a Personnel Policy Manual Workshop for August 3rd at 4:30 p.m. Seconded by Councilor Miller.

Councilor Ritter said should we at this time schedule a second workshop or do we really think we can get everything done in one meeting?

Councilor Morales asked how difficult it will be to schedule a second one and if we don't need it we don't need it? I don't want to schedule this and then we have to come back to Council and schedule another one.

Carol said not a problem.

Councilor Morales said then we can schedule two just in case we don't get it all done on August 3rd.

Councilor Ritter said for example if we did the 3rd and the 17th then we wouldn't have to come back to the Council meeting and go back to the 17th and all that. I hope we can get it all done in one but in case we could do the 3rd and 17th and book up all of the Monday's in the month.

Mayor Williams said I would like to ask Council to consider back to back so the Mayor's office can have this on the agenda for the 10th?

Councilor Perry said the 3rd and 4th.

Councilor Morales moved to amend her motion to hold workshops for Monday, August 3rd and Tuesday, August 4th at 4:30 p.m. Seconded by Councilor Miller.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was - Discussion and Possible Action - Approval of Agenda Briefing Memorandum - Contract Agreement Between Hubbard Museum of the American West and Ruidoso News.

Dakota Crouch said this item is to enter into a contract between the City of Ruidoso Downs for the museum and the Ruidoso News to take advertising in their publication of Vamanos. That contract is for one advertisement per month for August, September, November, December 2015 and January, March, April, May, and June of 2016. Each month is at a cost of \$107.45. The total cost of the contract is \$1,074.50 and these funds are well within our advertising budget.

Mayor Williams asked if with this advertisement in Vamanos has seen any comments or results?

Dakota said yes and that's one of the main ways people have heard about our special events and that's what we like to use that for. Other advertisements are used for the museum as a whole.

Councilor Ritter asked how often do you change out the ads?

Dakota said I can put a new advertisement in each time. Vamanos is once per month.

Mayor Williams entertained a motion to approve – Agenda Briefing Memorandum – Contract Agreement Between Hubbard Museum of the American West and Ruidoso News.

Councilor Morales moved to approve – Agenda Briefing Memorandum – Contract Agreement Between Hubbard Museum of the American West and Ruidoso News. Seconded by Councilor Miller.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was – Discussion and Possible Action – Approval of Agenda Briefing Memorandum – Contract Between Hubbard Museum of the American West and The Lodge at Sierra Blanca.

Dakota said this is another advertising contract and this is to go into The Lodge at Sierra Blanca directory. The directory is put in every room at The Lodge at Sierra Blanca and it's the only in-room advertising allowed there. It is a ¼ page advertisement and the total cost of the ad is \$586.00. It is a single ad that will be there all year long.

Councilor Miller said I think that is money well spent.

Councilor Ritter asked if we have any other kind of advertisements in the Ruidoso Downs hotels?

Dakota said we do not yet but I will be speaking with the lodging in Ruidoso Downs.

Mayor Williams entertained a motion to approve – Contract Between Hubbard Museum of the American West and The Lodge at Sierra Blanca.

Councilor Miller moved to approve – Contract Between Hubbard Museum of the American West and The Lodge at Sierra Blanca. Seconded by Councilor Morales.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Mayor Williams stated the next item on the agenda was – Discussion and Possible Action – Approval of Agenda Briefing Memorandum – Contract Between Hubbard Museum of the American West and Southwest Advertising.

Dakota said this is the final advertising contract for tonight. Southwest Advertising is a rack card distribution company that is local. They distribute to over a hundred locations, restaurants, hotels, Chambers of Commerce. That is within Lincoln and Otero Counties. They will take any rack card or brochure that we give to them every month and make sure our advertising is prominently displayed in those locations. The cost is \$80.00 per month for twelve months for a total of \$960.00 per year and this is within our budget.

Councilor Ritter asked if we want to add Chaves County to that?

Dakota said I would like to add Chaves County but I would have to seek another distributor because Southwest Distributing only owns the locations in Lincoln and Otero Counties.

Mayor Williams entertained a motion to approve – Contract Between Hubbard Museum of the American West and Southwest Advertising.

Councilor Perry moved to approve – Contract Between Hubbard Museum of the American West and Southwest Advertising. Seconded by Councilor Morales.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

Dakota said this last weekend was our last program of the New Mexico Humanities for the summer and it was the most highly attended. We had forty-two attendees just at the program itself and ended Saturday at over one hundred forty visitors to the museum that day. They came to see this medicine show. It was educational and a little bit of comedy.

Mayor Williams asked Dakota what happened on the last one you had with the interaction with kids?

Dakota said we've also started a new program which I call "Second Saturdays" and the first one was hosted by one of our docents who has been with the museum for quite a while. It was called "Gold, Greed, and Bad Behavior." He loves to do living history and dressing up in costumes so he dressed up as a miner and brought out some mining equipment. He talked about equipment techniques of the gold mining era some funny stories of bad behavior at that time. Afterwards he did gold panning with the children. That presentation

was so popular so he decided to do a second presentation that day. I think he did gold panning with the kids for three hours that day.

Mayor Williams said that's what we need to hear. I hear about them but I think Council also needs to hear about them. This is fantastic and shows that our museum is moving forward with programs he has been designing along with his staff.

The next item on the agenda was from the Consent Agenda - Discussion and Possible Action - Wastewater Treatment Plant - Invoices - June 2015.

Councilor Miller moved to approve - Wastewater Treatment Plant - Invoices - June 2015. Seconded by Councilor Perry.

Roll call votes: Councilor Miller, Aye; Councilor Perry, Aye; Councilor Morales, Aye; Councilor Ritter, Aye. Motion carried.

OTHER BUSINESS

Mayor Williams stated the next item on the agenda was - Updated Financial Status Reports - Hubbard Museum of the American West and Lincoln County Transit.

Mary said these updates are for the end of June 2015. Lincoln County Transit had a beginning cash balance of \$36,578.24. Revenues were \$12,075.20. Expenditures were \$9,679.96 leaving an ending cash balance of \$38,973.48. The museum had a beginning cash balance of \$8,798.20. Revenues were \$10,966.60. Transfers in were \$27,500.00. Expenditures were \$32,149.31 leaving an ending cash balance of \$15,115.49.

PUBLIC INPUT

There was no Public Input.

Mayor Williams welcomed Darrell Chavez, Lieutenant to the department.

ADJOURNMENT

There being no further business to attend to Councilor Ritter moved to adjourn. Seconded by Councilor Miller. All were in favor and the meeting adjourned at 5:40 p.m.

Gary L. Williams

Gary L. Williams, Mayor



Carol Virden

Carol Virden, City Clerk/Treasurer